

	<p style="margin: 0;">Procedure</p> <h1 style="margin: 0;">Pollution Incident Response Plan</h1>
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Pollution Incident Response Plan

1 Purpose & Scope

This Pollution Incident Response Plan (PIRP) has been developed to describe SCE Recycling's response to a potential pollution incident and to meet the requirements of the Protection of the Environment Operations Act (POEO Act 1997).

The PIRP covers the SCE Recycling site with an Environmental Protection Licence (EPL) controlled by SCE Recycling: Located at Lot 1, Shellharbour Road, Kemblawarra.

The plan covers description of potential hazards, actions to be taken to prevent additional environmental harm and details of communication required in the event of an incident. The plan is based on the hazard and environmental register for the site.

2 Process

In the event of a pollution incident:

Step 1: Emergency Response: Ensure personnel are safe.

Step 2: Emergency Response: Contain the incident where possible.

Step 3: Notify the Business Unit Manager & the General Manager

Step 4: Business Unit Manager to complete the notification required in section 2.6.2 if the pollution incident meets the definition in section 2.1.

The remainder of this document is set out to meet the requirements of the legislation. Each of the sections below is titled to match the *Preparation of pollution incident response management plans* document issued by the EPA.

2.1 Definition of Pollution Incident

A pollution incident means an incident or set of circumstances during or as a consequence of which there is or is likely to be a leak, spill or other escape or deposit of a substance, as a result of which pollution has occurred, is occurring or is likely to occur. It includes an incident or set of circumstances in which a substance has been placed or disposed of on premises, but it does not include an incident or set of circumstances involving only the emission of any noise.

A pollution incident is required to be notified if there is a risk of 'material harm to the environment', which is defined in section 147 of the POEO Act as:

- (a) *harm to the environment is material if:*
 - (i) *it involves actual or potential harm to the health or safety of human beings or to ecosystems that is not trivial, or*
 - (ii) *it results in actual or potential loss or property damage of an amount, or amounts in aggregate, exceeding \$10,000 (or such other amount as is prescribed by the regulations), and*
- (b) *loss includes the reasonable costs and expenses that would be incurred in taking all reasonable and practicable measures to prevent, mitigate or make good harm to the environment.*

2.2 Description and Likelihood of hazards

Potential pollution incidents identified include:

Air Pollution Incident: Escape of significant dust or smoke to atmosphere.

Water pollution incident: Escape of significant sediment, leachate or fuel off site to a watercourse.

Noise Pollution: Noise only pollution is not included as a notifiable incident

Land Pollution Incident: Escape of significant sediment, leachate or fuel off site to land.

The licensed site covered by this plan was assessed by individual risk assessments. The controlled nature and permitted operation under the licence at the site, Non-thermal treatment of general waste, Waste storage – Other types of waste, currently presents low risk. There is waste processing associated with the licence. The residual risks from the risk assessment are tabulated below

Site / Residual Risk	SCE Recycling
Air Pollution Incident	Low
Water Pollution Incident	Low
Noise Pollution Incident	Low
Land Pollution Incident	Low

2.3 Pre-emptive actions to be taken

The most likely forms of pollution incidents are dust or stormwater runoff.

Dust mitigation controls will incorporate a sealed entrance road with a water cart to provide additional dust suppression as required. Cobble materials are strategically placed at exit roads to prevent dust and drag out from tyres. Stockpile dust is controlled with water sprinklers.

Road sweeper is scheduled to clean entry and exit roadways on a regular basis.

The fall of the land is designed such that all water is directed to the dish drains and all water used in the wheel wash is recycled and or fresh. Dust suppression via water sprinklers is using town water.

All trucks need to pass through a wheel bath to ensure all excess dust and dirt is removed from the tyre ruts. Trucks then pass over cobble materials to dry tyres and remove any residual dust before leaving on a sealed driveway

All fuelling of plant and equipment is carried out on site with in accordance with the Standard Operating Procedure SCER 035.

2.4 Inventory of Pollutants

A 4800 litre diesel tank is stored onsite housing diesel. The diesel area is bunded. Any small quantity of oils are also stored in this bund

2.5 Safety Equipment

Spill kits are available on site.

Plant and equipment are available to create additional bunding in the event of significant sediment runoff or a fuel spill using material available on site. Any material used for bunding will be assessed in accordance with the Waste Classification Guideline for appropriate disposal.

2.6 Contact Details

2.6.1 Personnel responsible for the site

The following table outlines the positions responsible for the site:

Title	Contact
Operations Manager	0429 551 150
Divisional Manager	0408 238 906
WHS&E/QA Manager	0413 742 801
Weighbridge Operator	(02) 4274 9077

The weighbridge is manned at all times during operating hours. If the above personnel cannot be contacted, the weighbridge operator will be able to contact the appropriate personnel in their place. The weighbridge contact number is (02) 4274-9077

2.6.2 Notification of external parties

The following table outlines the contact details and correct sequence for notification in the event of a notifiable pollution incident. The Business Unit Manager will, after notifying, the General Manager of the intent, carry out the notifications required by the table below.

Emergency Services (if dealing with an emergency)	Police Fire Ambulance	000
EPA	Environment Line	131555
The Ministry of Health	Wollongong Hospital Level 4, Loftus Street Wollongong NSW	4221 6700 After Hours 4222 5000 (ask for Public Health Officer)
Wollongong Council	Compliance Services	4227 7111
Fire and Rescue NSW	(to be notified of an incident that is not an emergency)	000

NOTE: Phone numbers are current as at the date of this document.

2.7 Communicating with neighbours and local community

In the event of a notifiable incident neighbouring properties will be visited or phoned to advise of the situation.

SCE Recycling is located at Lot 1, Shellharbour Road, Kemblawarra.

Our closest neighbours are:

Snare Fabrication Pty Ltd	4274 1312
AusZinc	4275 8888
Waldean Industries Pty Ltd	4276 1599
Wallenius Wilhemsen Logistics	4252 0600

2.8 Minimising harm to persons on the premises

Refer to the emergency procedures for the site. At all times minimising harm to persons shall be a priority.

2.9 Training, Testing and Review

There is a very low risk of a pollution incident occurring. SCE Recycling will review the PIRP every 12 months and updated if required. Testing the plan will be carried out at the time of review.

All staff will be trained in the PIRP and records maintained in the Integrated Management Plan for the site.

A copy of this plan will be uploaded to the SCE website and hard copies kept on site.

2.10 Maps

2.10.1 SCE Recycling, aerial photograph from 2016

